RUSD - Self Service Reset Password Management(SSRPM) Change password

In this short document, we give you a step by step tutorial on resetting your password.

Prerequisite: You need to know your password

IMPORTANT: When you change your password with SSRPM this will also change Google password.

The "Change password" procedure

- 1. Open browser (Chrome or Firefox)
- 2. In url field type "id.rocklinusd.org" and press enter



3. Click on "Change password"



4. Type in your username and password then click "Next"

Change Password	\times
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Logon to change your password.	
• • •	
Username:	
Password:	
Enter password	•
Back Next	

5. Enter new password using guidelines on screen then click "Change"

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Enter your new password.	
2 (3)
 The password must be at least 8 characters long Do not use words contained in your username or nam Use at least three of the four following character types 	e
- special character (e.g. l, \$, #, %) - upper case character - lower case character	
New password:	
Enter password	•
Enter password again	•
Back Chang	le